

Assistant Principals Conference and Deans Day • Feb. 1-3, 2010

Registration Form

IPA ID # _____ (ID # is found above your name on the mailing label. If you do not have an ID #, leave this line blank.)

Name _____ Title _____

Name for Badge _____ Spouse/Guest Name _____

School _____ Dist. Name _____ Dist. # _____

Address _____ City _____ State _____ Zip _____

Phone _____ Fax _____ E-mail _____

In case of medical emergency contact _____ Phone _____

Please check all that are applicable:

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> Elementary | <input type="checkbox"/> Middle School | <input type="checkbox"/> Secondary School | Does your district pay for you to attend this conference? |
| <input type="checkbox"/> New IPA Member (since 7/1/09) | <input type="checkbox"/> New Administrator | <input type="checkbox"/> 1st time Conference Attendee | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> Check here if you require special accessibility or accommodations at this event. Attach a written description of your needs and return to | | | |
| <input checked="" type="checkbox"/> IPA no later than January 18, 2010. | | | |

Check appropriate items and total:	Member Early Bird	After 1/18	Non-member
Full Package <i>(includes 5 food functions)</i>	<input type="checkbox"/> \$320	<input type="checkbox"/> \$384	<input type="checkbox"/> \$480
Tuesday only	<input type="checkbox"/> \$280	<input type="checkbox"/> \$336	<input type="checkbox"/> \$420
Wednesday only	<input type="checkbox"/> \$175	<input type="checkbox"/> \$210	<input type="checkbox"/> \$262
IPA Membership & 3-Day Conf. Package <i>(Please complete the membership form on the back.)</i>	<input type="checkbox"/> \$615	<input type="checkbox"/> \$738	—
Aspiring Principal Membership & Conf. Package	<input type="checkbox"/> \$262	<input type="checkbox"/> \$314	—
Monday Administrators' Academy <i>(Please complete the separate workshop registration form and return with this form.)</i>	<input type="checkbox"/> \$170		<input type="checkbox"/> \$245

Guest and Retired IPA Member Prices:	
<input type="checkbox"/> \$16 – Legal Session with snacks (Mon.)	# Tickets: _____
<input type="checkbox"/> \$28 – Continental Breakfast, Morning Break and Morning Sessions (Tues.)	# Tickets: _____
<input type="checkbox"/> \$47 – Lunch, Afternoon Break, and Afternoon Sessions (Tues.)	# Tickets: _____
<input type="checkbox"/> \$38 – Networking Reception (Tues.)	# Tickets: _____
<input type="checkbox"/> \$28 – Continental Breakfast, Morning Break and Morning Sessions (Wed.)	# Tickets: _____
<input type="checkbox"/> \$30 – Lunch/General Session (Wed.)	# Tickets: _____

Total submitted: \$ _____
(You may include national dues and pre-conference workshop fees.)

Form of Payment:

Check (made payable to **Illinois Principals Association**)

Purchase Order # _____

Visa **Mastercard** **Discover** Exp. Date: _____

_____ Signature _____

Important Information:

- **Suggested Attire:** Casual Business
- **The official IPA name badge** is your admission into all sessions so please be sure to wear yours to all conference events.
- **Early Bird registration must be received by January 18, 2010 at the IPA Office.** You will receive confirmation via e-mail if we have it or the U.S.P.O. if we don't. Registrations can not be accepted at the IPA Office after January 18, 2010. However, you are welcome to register onsite at the IPA Conference Registration Desk located at the Hilton.
- **Tax Deduction:** The expense of continuing education when taken to maintain and improve professional skills may be tax deductible if paid directly by the participant. Please contact your accountant for complete details.
- **Cancellation Policy:** For refunds, a written request must be received in the IPA office by January 25, 2010. There is a \$25 processing fee per refund. Sorry, no refunds after January 25, 2010.
- **Questions:** e-mail—pam@ilprincipals.org or phone—217-525-1383.

Return to: Illinois Principals Association
2940 Baker Drive, Springfield, IL 62703
(Fax: 217-525-7264)

I am willing to facilitate a small group session:
 Tues. **Wed.**

(session title if you have a preference)
(A facilitator introduces the speakers and distributes evaluation forms.)