## **IPA Policy Manual**

## **Chapter 5 – Association Operations**

## 5.7 Sale & Distribution of Member Information

It is the policy and practice of the Illinois Principals Association not to sell or otherwise distribute the personal information of its members, except as follows:

- 1. The Association will make membership mailing lists available to IPA Region Directors at a cost of \$.05 per addressee. This fee shall be waived up to four (4) times per fiscal year if the membership mailing lists are used for IPA Region functions.
- 2. At the discretion of the Executive Director, the Association may make membership mailing lists available to various education and philanthropic entities for the purpose of advertising events or products that may be of interest to IPA members. The cost shall be \$.05 per addressee. Membership mailing lists shall be for one time use and all material to be distributed to IPA members must be approved in advance by the IPA Executive Director.
- 3. Associate Members of the IPA shall receive one complementary membership mailing list per year. Membership mailing lists shall be for one time use and all material to be distributed to IPA members must be approved in advance by the IPA Executive Director.

Adopted: January 17, 2008 Amended: July 22, 2010